# MIRELA DANCIU

## Business System Analyst - CBAP, OCEB2, Prince2

**in** LinkedIn

A dedicated and accomplished Business System Analyst offering extensive and diverse experience in healthcare, human resources, financial, environmental, agricultural, legal, and governmental sectors in an international capacity.

Possesses a profound knowledge of requirements elicitation, analysis, and management while providing essential solutions to enhance current processes.

A skilled communicator with advanced knowledge of various technologies and multiple languages including English, French, Romanian, Italian, and Arabic.

Offers strategic decision-making and complex problem-solving experience within ever-evolving, fast-paced and high-volume environments.

Has been involved in the full software development life cycle from brainstorming and requirements modelling to preparing the requirements packaging and defining transition requirements.

44 years old
Driving License
📍 Bruxelles (1080) Belgium

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📱 0032487264884

## 💼 EXPERIENCES

### Business Analyst
**Freelancer - Since July 2022**

Projects:

Transparency Register
National Parliament opinions and Commission replies
BriefingNet

Client: Secretariat-General of the European Commission

### Business Analyst
**Freelancer - February 2014 to July 2022**

Project Name: DeCIDE (Management of the Commission's decision-making procedures)

Client: European Commission – DG DIGIT

### Business Analyst
**Freelancer - October 2012 to December 2013**

Project Name: Environment Data Submission Portal (EDSP)

Client: European Commission – DG ENV

### Business Analyst
**Freelancer - February 2012 to September 2012**

Project Name: Trusted Exchange Platform (e-TrustExchange)

Client: European Commission – DG COMP

### Business Analyst
**Freelancer - September 2011 to January 2012**

Project Name: Intranet Migration to Microsoft SharePoint Server 2010

Client: European Centre for Disease Prevention and Control

### System Analyst
**TotalSoft - May 2010 to August 2011**

Project Name: Medicover IT Medical Solution

Client: Medicover

### Business System Analyst
**MyStaff Software - November 2009 to April 2010**

Project Name: Software Development and Implementation of the IT HR System

Client: Vodafone Romania

### Business Analyst
**Siveco - November 2006 to October 2009**

- Project Name: Development, Installation and Management of Specific Measures and Schemes Under Rural Development Program 2007 – 2013
  Client: Cyprus Agricultural Payments Organisation (CAPO), Nicosia, Cyprus
- Project Name: Software Development of the IT System for Payments and Intervention Agency for Agriculture
- Client: Agency for Payment and Interventions in Agriculture, Bucharest, Romania

## Business Analyst

**Ministry of Agriculture and Rural Development - January 2003 to October 2006**

Project Name: Implementing and Monitoring the Common Fisheries Policy (CFP) in Romania

## 📋 SKILLS

### Techniques used in Business&System Analysis

- Backlog management
- Benchmarking and market analysis
- Brainstorming
- Business case
- Business rules analysis
- Concept modelling
- Data dictionary
- Data flow diagrams
- Data modelling
- Decision analysis
- Document analysis
- Estimation
- Functional decomposition
- Glossary
- Interviews
- Item tracking
- Lessons learned
- Mind mapping
- Observation
- Organisational modelling
- Prioritisation
- Process analysis
- Process modelling
- Prototyping
- Reviews
- Roles and permissions matrix
- Root cause analysis
- Sequence diagrams
- State modelling
- Survey or questionanire
- SWOT analysis
- Use cases and scenarios
- User stories
- Vendor assessment
- Workshops

### Business Analysis

- Business analysis planning and monitoring ★★★★★
- Elicitation and collaboration ★★★★★
- Requirements life cycle management ★★★★★
- Strategy analysis ★★★★★
- Requirements analysis and design definition ★★★★★
- Solution evaluation ★★★★★

### Languages

- English ★★★★★
- Italian ★★★★★
- French ★★★½☆

- Romanian ★★★★★

## Business specific knowledge

- Healthcare ★★★★★
- Biology ★★★★★
- Environment ★★★★★
- Human Resources ★★★☆☆
- Manage the EU payments ★★★★★
- Agriculture ★★★★★
- Document management

## 🎓 EDUCATION

### Masters Degree
**UNIVERSITY OF BUCHAREST, BIOLOGY COLLEGE**
October 2003 to June 2005

### Mastered in Biology
**UNIVERSITY OF BUCHAREST, BIOLOGY COLLEGE**
October 1999 to June 2003

## ✈ INTERESTS

### Others

- Disaster and Humanitarian Relief
- Environment
- Poverty alleviation

## 🏅 CERTIFICATIONS

**Product management May 2024**

**Professional Scrum Product Ownner January 2020**

**PRINCE 2 Practitioner February 2017**

**OMG-Certified Expert in BPM 2 - OCEB2 October 2014**

**CBAP (Certified Business Analysis Professional) October 2013**